



# DERSE iQ APP 101

Lead Retrieval Program



#### **SIGN IN SCREEN**

#### Welcome to Derse iQ!

Your sign in information will have been provided in a couple of ways:

**A)** A unique log in using your email and an Auth code would have been sent to you.

**B)** A universal log in for your company using a Derse email and an Auth code would have been shared with you

**C)** A universal log in is already signed in on a shared device such as an iPad

If this is the first time using the app, please be sure to **enable all notifications, location services and access to the camera** 

9:36 AM Tue Oct 15		<b> 🗢</b> 100% 💋
	Welcome, please sign in.	
Email address		
Auth code		<b></b>
Forgot Auth Code?		
	Sian In	
	Need help? Contact support.	
	Register as an exhibitor	

#### **WELCOME SCREEN**

Once signed in, you will see the active survey list survey available to access. Select the survey for your event.

You can also refresh the event by clicking here. This is helpful if your team is making changes after the show has started.

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9:02 AM Tue Oct 15 = 1 Events Select "Capture" to qualification survey. **Demo For Clients** Ø3 **()** 0 Demo For <u>4</u> Capture Rapid Scan Ð Leads Q Conversations Documents

access the lead

**NOTE** – your specific event may not be shown in the screenshots above

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Cancel			

From the lead survey page, select the **Scan** Badge button to launch the device camera and scan the attendee's badge





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Scrolling down, you'll see the lead qualification questions

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Based on the number of responses, you may need to click on a question or scroll to see all available options applicable to the conversation

9:14 AM Tue Oct 15
Cancel
Select All Clear all
Custom Exhibit
🗌 Rental Exhibit
Marketing Environment
Event
International
Virtual Experience
Customer Experience
Strategic Services
Custom Design

**NOTE** – the specific questions and possible responses for your event may not be shown in the screenshots below

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**Business Line Interest** 

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Confirm

Please go through all available questions as there may be some hidden until relevant answers to previous questions are given. Note that any questions with a red star are required.

Select **Submit** when completed with questions and interaction. (Can also use submit button at top of screen).



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Leads Hold	Scan

If any required fields are not provided from the badge scan, you will be prompted to fill in these fields before the submission is complete.

Enter the missing data and select Submit again.





#### **UPDATING LEADS**

To **Edit** a previous submission, select the Leads button from the menu. This will allow you to review previous leads, and edit the record as necessary.





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## **OTHER MENU ITEMS**

**Reset** allows you to clear the submission field.



Confidential – Property of Derse, Inc. © Derse, Inc. 2024. All Rights Reserved. **Hold** allows you to immediately save a record, then come back to it later to fill in any missing information from the **Leads** menu.